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OC-1123-84
27 December 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: William F. Donnelly ☐
Director of Communications

SUBJECT: Weekly Report

2. The Office of Communications conducted six separate one-hour lectures on Operations and Technical Management between 27 November and 20 December. This Mini-Masters series was a continuation of our efforts to better equip today's mid-level officers with basic information required to function as operations and technical managers in both the foreign and domestic arenas.

3. The Office of Communications, as reported in our 6 September Weekly Report, is investigating a number of progressive training methods for use in satisfying present and future training requirements at its Communications School. Two specific areas being pursued with Xerox and Hazeltine Corporation, respectively, are Criterion Referenced Instruction (CRI) and Computer Based Training (CBT).

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